



An Update from us on COVID-19

Dear clients and friends,

We are reaching out to say that we hope you, your employees and family members remain safe during these challenging times.

As your trusted advisor, we are writing today to update you on how we are handling the global spread of COVID-19 (Coronavirus) at Sims & Company Chartered Accountants. We are continuously following the developments regarding the spread and impact of the virus and are committed to being responsive as the situation evolves. The health and safety of our clients, our employees and community is our top priority.

We have taken proactive measures to ensure operational effectiveness should circumstances intensify. Consistent with the advice of local and national health experts, the majority of accountants and staff are currently working remotely. Our significant investment in technology and paperless practices will ensure that we are able to provide seamless service during this challenging time. We encourage our clients and our people to avoid in-person meetings whenever possible, as we have the tools and resources necessary to arrange for virtual meetings (via phone, video conferencing, etc.) whenever needed to comply with social distancing protocols.

We will continue to keep our clients updated on a regular basis. If you have any questions about our policies and how they may impact our client services, please do not hesitate to reach out to us. Please let us know if we can assist you in any way.

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